



Principal's Confidential Report

Name of Learner:	
Grade:	
School:	

Dear Sir/Madam

The above Learner has applied to be admitted to Somerset West Private School. It would be appreciated if you would complete this report, as it forms part of the admission application documentation. The form can be faxed to Somerset West Private School 021 851 2076, or alternatively emailed to admin@swps.co.za.

Section A

To be completed by Principal or Class Teacher

Academic Average	
80% +	
70 – 79%	
60 – 69%	
50 – 59%	
40 – 49%	
Below 40%	

Culture	
Music	
Choir	
Debating	
Public Speaking	
Other:	

Leadership	
Head Boy/Girl	
Deputy Head Boy/Girl	
Prefect	
Leadership role	
Specify:	

Section B
To be completed by Principal or Class Teacher

5 Excellent	4 Very Good	3 Good	2 Poor	1 Very poor
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Work Skills		Social Skills	
Attitude		Respect of superiors	
Independence		Respect of peers	
Listening Skills		Interaction with peers	
Concentration		Self-discipline	
Proficiency in Mathematics		Appearance	
Proficiency in English		Code of Conduct Compliance	
Presentation of work		Behaviour	
Task completion		Leadership potential	
Ability to follow instructions		Responsibility	
Meeting deadlines		Emotional well being	
Pride in work			

Thank you for completing the report.

Principal

Date

School Stamp